Creating A Florida Financial Aid Application (FFAA)

This application is the Bright Futures Scholarship and other scholarships & grants.

1. Go to https://www.floridastudentfinancialaidsg.org/SAPHome/SAPHome?url=home

2. Under First-Time Applicant click "Create A Student Account"

First-Time Applicants

Students must submit a completed Florida Financial Aid Application (FFAA) to OSFA for programs denoted by asterisk (*). In order to apply for State Scholarship & Grant Programs, a student must first Create a Student Account. After logging into your account, you may proceed to complete the FFAA.

Eligible Institutions

High Schools:
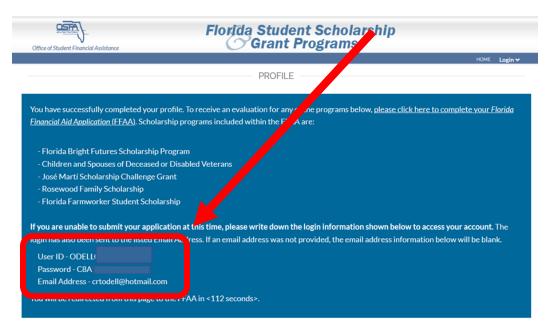Verify if your high school is a participating Florida public or private high school.

Postsecondary Institutions:
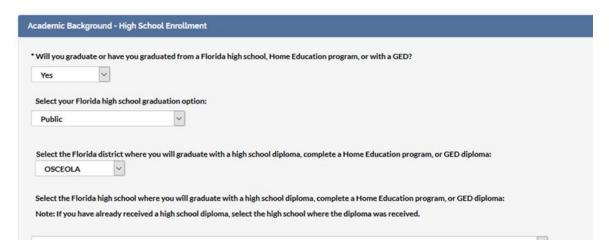Verify if the postsecondary institution you are planning to attend is eligible to disburse state aid.

3. Complete the Profile (all boxes with an asterisk are required fields)
    - **Demographic Information**
        - ❖ **SSN:** Please input your social security number if you have one
        - ❖ **FLE ID (Florida Educator Identifier)**: is the numbers 4 9 0 followed by your seven-digit student ID number for school

    __4__   __9__   __0__   ___   ___   ___   ___   ___   ___   ___

        - ❖ **First Name**
        - ❖ **Last Name**
        - ❖ **Date of Birth**
        - ❖ **HS Graduation Date: <mark>05/23/2023</mark>**
        - ❖ **Gender**
        - ❖ **Ethnicity**
        - ❖ **Race** (select the one you most identify with)
    - **Contact Information**
        - ❖ Home Address
        - ❖ Phone Number
        - ❖ Personal Email Address (do not use the school provided email)
    - Click "Submit"

4. A blue screen will pop up with your User ID and Password. Take a picture of this to save it with your phone and store it. *YOU ONLY HAVE 115 SECONDS before it redirects you from this page.*
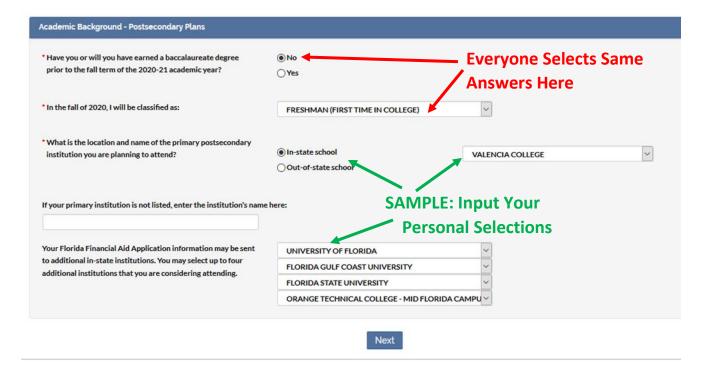
5. You will be redirected back to the profile page, but there are additional parts to complete below your Contact Information.
   - Other Information: Answer these questions honestly as it can qualify you for other scholarships
   - Click "Next"

6. It will take you to the Academic Background- High School Enrollment section
   - Will you graduate or have you graduated from a FL high school, Home Education program, or with a GED? Select **YES** as you will graduate from high school this year
   - Select "Public" for your high school graduation option
   - Select "Osceola" from your district where you will graduate from (which then auto populates the next answer box options)
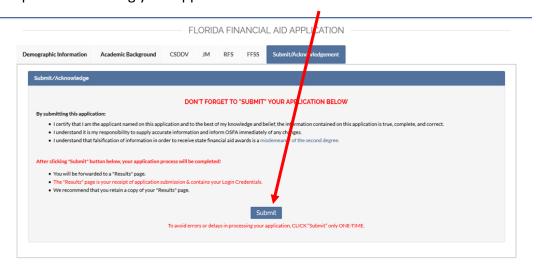   - Select TOHOPEKALIGA HIGH SCHOOL.

7. Next you will complete the Academic Background- Postsecondary Plans

- Select "NO" as none of you will complete a bachelor's degree (baccalaureate) before August.
- EVERYONE Select "Freshman (First Time in College)" even if you have completed any dual enrollment coursework
- Select if the school you plan to attend is in-state or out-of-state and then select the school
- Optional to select up to four schools for your Bright Futures Application (Florida Financial Aid Application) to be sent to
- Click "Next"

8. The final part is submitting your Application. Click "Submit"

9. Next you should have a pop-up that says "Success".

10. Click close and you have completed your Florida Bright Futures Application!

11. If you have any errors you will need to email your assigned school counselor. You will also need to reach out directly to Bright Futures office toll free at **1-888-827-2004.**

Please keep in mind that the school district will submit your transcript information from Focus directly to the state three times a year (fall, spring, and summer). However, it is your responsibility to check any discrepancies directly with Bright Futures.