

# Creating A Florida Financial Aid Application (FFAA)

This application is the Bright Futures Scholarship and other scholarships & grants.

1. Go to <https://www.floridastudentfinancialaidsg.org/SAPHome/SAPHome?url=home>

2. Under First-Time Applicant click “Create A Student Account”



#### First-Time Applicants

Students must submit a completed Florida Financial Aid Application (FFAA) to OSFA for programs denoted by asterisk (\*). In order to apply for State Scholarship & Grant Programs, a student must first [Create a Student Account](#). After logging into your account, you may proceed to complete the FFAA.



#### Eligible Institutions

##### High Schools:

Verify if your high school is a participating Florida public or private high school.

##### Postsecondary Institutions:

Verify if the postsecondary institution you are planning to attend is eligible to disburse state aid.

3. Complete the Profile (all boxes with an asterisk are required fields)

- **Demographic Information**

- ❖ **SSN:** Please input your social security number if you have one
- ❖ **FLE ID (Florida Educator Identifier):** is the numbers 4 9 0 followed by your seven-digit student ID number for school

4   9   0                                   

- ❖ **First Name**
- ❖ **Last Name**
- ❖ **Date of Birth**
- ❖ **HS Graduation Date:** 05/23/2023
- ❖ **Gender**
- ❖ **Ethnicity**
- ❖ **Race** (select the one you most identify with)

- **Contact Information**

- ❖ Home Address
- ❖ Phone Number
- ❖ Personal Email Address (do not use the school provided email)

- Click “Submit”

4. A blue screen will pop up with your User ID and Password. Take a picture of this to save it with your phone and store it. *YOU ONLY HAVE 115 SECONDS before it redirects you from this page.*

Office of Student Financial Assistance

Florida Student Scholarship & Grant Programs

HOME Login

PROFILE

You have successfully completed your profile. To receive an evaluation for any of the programs below, please click here to complete your [Florida Financial Aid Application \(FFAA\)](#). Scholarship programs included within the FFAA are:

- Florida Bright Futures Scholarship Program
- Children and Spouses of Deceased or Disabled Veterans
- José Martí Scholarship Challenge Grant
- Rosewood Family Scholarship
- Florida Farmworker Student Scholarship

If you are unable to submit your application at this time, please write down the login information shown below to access your account. The login has also been sent to the listed Email Address. If an email address was not provided, the email address information below will be blank.

User ID - ODELL

Password - C8A

Email Address - crtodell@hotmail.com

You will be redirected from this page to the FFAA in <112 seconds>.

5. You will be redirected back to the profile page, but there are additional parts to complete below your Contact Information.

- Other Information: Answer these questions honestly as it can qualify you for other scholarships
- Click “Next”

6. It will take you to the Academic Background- High School Enrollment section

- Will you graduate or have you graduated from a FL high school, Home Education program, or with a GED? Select **YES** as you will graduate from high school this year
- Select “Public” for your high school graduation option
- Select “Osceola” from your district where you will graduate from (which then auto populates the next answer box options)
- Select **TOHOPEKALIGA HIGH SCHOOL**.

Academic Background - High School Enrollment

\* Will you graduate or have you graduated from a Florida high school, Home Education program, or with a GED?

Yes

Select your Florida high school graduation option:

Public

Select the Florida district where you will graduate with a high school diploma, complete a Home Education program, or GED diploma:

OSCEOLA

Select the Florida high school where you will graduate with a high school diploma, complete a Home Education program, or GED diploma:

Note: If you have already received a high school diploma, select the high school where the diploma was received.

## 7. Next you will complete the Academic Background- Postsecondary Plans

- Select “NO” as none of you will complete a bachelor’s degree (baccalaureate) before August.
- EVERYONE Select “Freshman (First Time in College)” even if you have completed any dual enrollment coursework
- Select if the school you plan to attend is in-state or out-of-state and then select the school
- Optional to select up to four schools for your Bright Futures Application (Florida Financial Aid Application) to be sent to
- Click “Next”

The screenshot shows the 'Academic Background - Postsecondary Plans' section of the application. It includes the following fields and annotations:

- Question: "Have you or will you have earned a baccalaureate degree prior to the fall term of the 2020-21 academic year?" with radio buttons for "No" (selected) and "Yes". A red arrow points to the "No" button with the text "Everyone Selects Same Answers Here".
- Question: "In the fall of 2020, I will be classified as:" with a dropdown menu showing "FRESHMAN (FIRST TIME IN COLLEGE)". A red arrow points to this dropdown with the same text.
- Question: "What is the location and name of the primary postsecondary institution you are planning to attend?" with radio buttons for "In-state school" (selected) and "Out-of-state school". A dropdown menu shows "VALENCIA COLLEGE". A green arrow points to the "In-state school" button, and another green arrow points to the "VALENCIA COLLEGE" dropdown.
- Text: "If your primary institution is not listed, enter the institution's name here:" followed by an empty text input field.
- Text: "Your Florida Financial Aid Application information may be sent to additional in-state institutions. You may select up to four additional institutions that you are considering attending." followed by a list of four institutions: UNIVERSITY OF FLORIDA, FLORIDA GULF COAST UNIVERSITY, FLORIDA STATE UNIVERSITY, and ORANGE TECHNICAL COLLEGE - MID FLORIDA CAMPUS. A green arrow points to this list with the text "SAMPLE: Input Your Personal Selections".
- A "Next" button is located at the bottom right of the form.

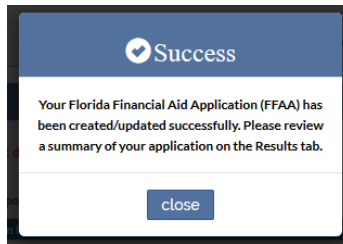
## 8. The final part is submitting your Application. Click “Submit”

The screenshot shows the 'Submit/Acknowledgement' page of the Florida Financial Aid Application. It includes the following elements:

- Page title: "FLORIDA FINANCIAL AID APPLICATION".
- Navigation tabs: "Demographic Information", "Academic Background", "CSDDV", "JM", "RFS", "FFSS", and "Submit/Acknowledgement" (selected).
- Section header: "Submit/Acknowledge".
- Warning: "DON'T FORGET TO 'SUBMIT' YOUR APPLICATION BELOW".
- Text: "By submitting this application:" followed by a list of terms and conditions.
- Text: "After clicking 'Submit' button below, your application process will be completed!" followed by a list of instructions.
- A "Submit" button.
- Text: "To avoid errors or delays in processing your application, CLICK 'Submit' only ONE-TIME."

A red arrow points from the top of the page down to the "Submit" button.

9. Next you should have a pop-up that says “Success”.



10. Click close and you have completed your Florida Bright Futures Application!

11. If you have any errors you will need to email your assigned school counselor. You will also need to reach out directly to Bright Futures office toll free at **1-888-827-2004**.

***Please keep in mind that the school district will submit your transcript information from Focus directly to the state three times a year (fall, spring, and summer). However, it is your responsibility to check any discrepancies directly with Bright Futures.***